McHenry County Historical Society & Museum 2019 Volunteer Opportunities

“We engage and educate current and future generations by preserving and sharing McHenry County history.”

If you are interested in volunteering, please check the areas of your interest and return this form to MCHS, P.O. Box 434 Union, IL 60180, or email michelle@mchenrycountyhistory.org

Museum Admission Desk  1 - 4 p.m.  
May - December 2019  
Greet visitors, take admission, docent school/cabin  
_____ Tuesday through Friday afternoons  
_____ 3rd Saturdays

School Programs  
September through May, excluding January.  
_____ West Harmony one-room school.  
2 hours on Tuesday or Wednesday mornings. Help a third, fourth, or fifth grade class experience being students in a one-room school by portraying a teacher in 1900. Training provided.  
_____ Museum Tours. Thursday or Friday mornings.  
_____ Escort a third, fourth, or fifth grade class through the Museum, Gannon Cabin, West Harmony School, Textile area, Barn area, and Eckert Hall.  
_____ Tell students about the West Harmony one-room school. 20 minutes per group.  
_____ Demonstrate spinning, weaving, quilting, tatting, sewing, or knitting. 10 minutes per group.  
_____ Tell students about farming using exhibits in the Deicke barn area.

The Collection  
_____ Accessioning: catalogue donated items and write up of description of donated items. Training provided.  
_____ Digital scanning of scrapbooks and photos.

Technology & Office  
_____ Computer & electronic hardware & software problem-solving, installation, maintenance.  
_____ Online selling using Etsy, E-Bay, Craigslist.  
_____ Data processing projects, filing, various small tasks.  
_____ Bulk mailings - fold, seal, label newsletters & mailings 6-8 times per year.

Research Library  
_____ Do research on various topics, like genealogy.  
_____ Scanning documents, scrapbooks, and photos.  
_____ Research and write local history articles.  
_____ Transcribe & digitize oral histories.

Demonstrate weaving, spinning, quilting, sewing, tatting, knitting or crocheting.  
_____ Heritage Fair, second Sunday in July.  
_____ Cider Fest, first Sunday in October.

More opportunities on other side

Name: ________________________________________________________________
Phone Number:__________________________  Cell:_________________________
Email: ______________________________________
Address:________________________________________________________________

** Emergency Contact: __________________________    Phone Number: __________________

Availability:

_____ Weekday mornings  
_____ Weekday afternoons  
_____ Weekday evenings  
_____ Saturday mornings  
_____ Saturday afternoons  
_____ Saturday evenings

Other Skills, Talents, or Interests:

________________________________________________________________________
________________________________________________________________________

For more information about MCHS, please visit: www.gothistory.org
# Heritage Quilters & Quilt Raffle Program

- Meet on Wednesday mornings at 9:30 a.m. to make a quilt that is raffled off as a fundraiser. This is a good opportunity to learn to quilt and to socialize.
- Quilt Beekeeper - plan raffle quilt design/construction.
- Sell Quilt Raffle tickets at various city festivals within the county.
- Set up/take down quilt display at off site locations.

# Bakers - Make baked goods for events

- Heritage Fair.
- Cider Fest.
- Holiday Open House.
- Sampler Series
- Perkins Players
- Halloween.

# Administrative Volunteer

- Assist with small and bulk mailing like the Museum Societies Page or Tracer
- Organizing paperwork to be filed.
- Stamp Receipt pads with correct information

# Muscle Crew

- Occasionally there is a need to move part of the collection and other heavy items.
- Heritage Fair, second Sunday in July -- Setup and/or Take down crew.
- Cider Festival, first Sunday in October -- Setup and/or Take down crew.

# Special Events - Occurring annually. A variety of helping positions are needed, including:

- **Heritage Fair, second Sunday in July on the Museum grounds.** Antiques auction, entertainment, cake walk, bake sale, car show, sales of white elephant items, used books, vintage clothing & garden glitz.
- **McHenry County Fair, first week in August in Woodstock.** Sell quilt raffle tickets, museum store merchandise, and memberships.
- **Cider Festival, first Sunday in October on the Museum grounds.** Cider making demonstration, museum greeter and store, bake sale, sales of white elephant items, used books, & vintage clothing.
- **Autumn Drive, October at Perkins Hall,** corner of Franklinville & Garden Valley Roads. Sell quilt raffle tickets, memberships, and items from the museum store.
- **Holiday Open House, first Saturday in December at the Museum.** Greet visitors, work museum store, assist with bake sale.
- **Antique Appraisals Day in February at the Museum.** Check in desk, admission desk, appraiser assistants.
- **Party People.** Organize and plan members’ night, museum opening, the volunteer luncheon, & other special events.

# Board of Directors

- Board members serve a three year term and meet on the 4th Monday evening of each month except for in December. The Board of Directors is the organization’s governing body. Board job descriptions are available upon request.

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